



NOOSA HEADS JAZZ CLUB INC.

Privacy Policy (2023)

Introduction

Noosa Heads Jazz Club Inc. is committed to protecting the privacy of personal information which the organisation collects, holds and administers. Personal information is information that directly or indirectly identifies a person.

Purpose

The purpose of this document is to provide a framework for Noosa Heads Jazz Club Inc. in dealing with privacy considerations.

Policy

Noosa Heads Jazz Club Inc. collects and administers a range of personal information for the purposes of maintaining a register of members and providing information about its events to members and guests. The organisation is committed to protecting the privacy of the personal information it collects, holds and administers.

Noosa Heads Jazz Club Inc. recognises the essential right of individuals to have their information administered in ways that they would reasonably expect – protected on one hand and made accessible to them on the other. These privacy values are reflected in, and supported by, our core values and philosophies and are reflected in our Privacy Policy, which is compliant with the Privacy Act 1988 (Cth).

Noosa Heads Jazz Club Inc. is bound by laws that impose specific obligations when it comes to handling information. The organisation has adopted the following principles contained as minimum standards in relation to handling personal information.

- Collect only information which the organisation requires for its primary function;
- Ensure that stakeholders are informed as to why we collect the information and how we administer the information gathered;
- Use and disclose personal information only for our primary functions or a directly related purpose or for another purpose with the person's consent;
- Store personal information securely, protecting it from unauthorised access; and
- Provide stakeholders with access to their own information and the right to seek its correction.